

Amandeep Khroud
Governance & Law Summary

| | | <u>Service</u> | | | |
|------------------|------|-------------------------------------|------------------|------------------|----------------|
| 2019/20 | | | 2020/21 | 2021/22 | Original to |
| Actual | | | Original | Original | Original |
| £ | | | Budget | Budget | Variance |
| | | | £ | £ | £ |
| -19,930 | DA12 | Street Naming & Numbering | -15,820 | -15,820 | 0 |
| 732,996 | EA01 | Leas Cliff Hall | 754,200 | 762,080 | 7,880 |
| 395,433 | FE05 | Members Allowances & Expenses | 396,910 | 362,870 | -34,040 |
| 23,548 | FE15 | Dem Rep & Man-Misc Expenditure | 20,270 | 20,270 | 0 |
| 12,902 | FE20 | Civic Ceremonials | 15,040 | 14,920 | -120 |
| -111,314 | FE70 | Democratic Representation-Recharges | -120,000 | -120,000 | 0 |
| 88,722 | FH03 | Registration of Electors | 80,270 | 80,420 | 150 |
| 164,469 | FH04 | Conducting Elections | 48,000 | 48,000 | 0 |
| 1,286,826 | | Service Total | 1,178,870 | 1,152,740 | -26,130 |

| | | <u>Administration</u> | | | |
|------------------|------|--------------------------------------|------------------|------------------|-----------------|
| 2019/20 | | | 2020/21 | 2021/22 | Original to |
| Actual | | | Original | Original | Original |
| £ | | | Budget | Budget | Variance |
| | | | £ | £ | £ |
| 75,083 | GA03 | Client Side Unit | 83,090 | 85,890 | 2,800 |
| 100,287 | GA10 | Procurement | 93,990 | 100,600 | 6,610 |
| 2,138 | GA11 | Centralised Equipment | 2,000 | 2,000 | 0 |
| 6,318 | GA24 | Corporate Consumables - Floors 1 & 2 | 3,500 | 3,500 | 0 |
| 218,525 | GL00 | Legal Services | 272,340 | 272,400 | 60 |
| 112,687 | GL41 | Asst Director for Governance and Law | 124,800 | 133,930 | 9,130 |
| 194,130 | GL51 | Democratic Services & Elections | 111,160 | 203,250 | 92,090 |
| 81,263 | GL52 | Committee Services | 125,460 | 0 | -125,460 |
| 62,091 | GL53 | FOI & Info Governance Team | 87,820 | 0 | -87,820 |
| 28,989 | GM14 | Waste Contract | 0 | 0 | 0 |
| 217,218 | GM34 | Waste Contract Management | 209,210 | 214,290 | 5,080 |
| 314,496 | GM37 | Communications | 236,790 | 234,160 | -2,630 |
| 1,413,223 | | Administration Total | 1,350,160 | 1,250,020 | -100,140 |

| | | <u>Holding</u> | | | |
|---------|------|----------------------------------|----------|----------|-------------|
| 2019/20 | | | 2020/21 | 2021/22 | Original to |
| Actual | | | Original | Original | Original |
| £ | | | Budget | Budget | Variance |
| | | | £ | £ | £ |
| 43,638 | GX02 | Civic Centre - Cleaning Contract | 46,690 | 47,150 | 460 |
| <hr/> | | | <hr/> | <hr/> | <hr/> |
| 43,638 | | Holding Total | 46,690 | 47,150 | 460 |

Amandeep Khroud
Governance & Law Services Detail

| | | <u>Service</u> | 2020/21 Original Budget | 2021/22 Original Budget | Variances |
|--|-------------|--|-------------------------------|-------------------------------|-----------|
| 2019/20 Actual | | | | | |
| | DA12 | Street Naming & Numbering | | | |
| -19,930 | | 1 Other Income | -15,820 | -15,820 | 0 |
| -19,930 | | Net Expenditure | -15,820 | -15,820 | 0 |
| Key Variances from Original Budget 2020/21 to Original Budget 2021/22 | | | | | |
| | EA01 | Leas Cliff Hall | | | |
| 732,996 | | 1 Third Party Payments | 754,200 | 762,080 | 7,880 |
| 732,996 | | Net Expenditure | 754,200 | 762,080 | 7,880 |
| Key Variances from Original Budget 2020/21 to Original Budget 2021/22 | | | | | |
| | | 1 Contract Inflation | | | 7,880 |
| | FE05 | Members Allowances & Expenses | | | |
| 9,484 | | 1 Employees | 16,750 | 10,000 | -6,750 |
| 8,828 | | 2 Transport-Related Expenditure | 7,000 | 7,000 | 0 |
| 341,081 | | 3 Supplies & Services | 347,340 | 345,870 | -1,470 |
| 36,660 | | 4 Third Party Payments | 25,820 | 0 | -25,820 |
| 396,054 | | Gross Expenditure | 396,910 | 362,870 | -34,040 |
| -620 | | 5 Other Income | 0 | 0 | 0 |
| 395,433 | | Net Expenditure | 396,910 | 362,870 | -34,040 |
| Key Variances from Original Budget 2020/21 to Original Budget 2021/22 | | | | | |
| | | 1 Approved Budget Strategy Savings | | | -6,000 |
| | | 4 Change in Outsourced Contract Recharges | | | -25,820 |
| | FE15 | Dem Rep & Man-Misc Expenditure | | | |
| 23,548 | | 1 Supplies & Services | 20,270 | 20,270 | 0 |
| 23,548 | | Net Expenditure | 20,270 | 20,270 | 0 |
| Key Variances from Original Budget 2020/21 to Original Budget 2021/22 | | | | | |
| | FE20 | Civic Ceremonials | | | |
| 5,284 | | 1 Employees | 5,000 | 5,000 | 0 |
| 2,573 | | 2 Transport-Related Expenditure | 3,130 | 3,020 | -110 |
| 5,046 | | 3 Supplies & Services | 6,910 | 6,900 | -10 |
| 12,902 | | Net Expenditure | 15,040 | 14,920 | -120 |
| Key Variances from Original Budget 2020/21 to Original Budget 2021/22 | | | | | |
| | FE70 | Democratic Representation-Recharges | | | |
| -111,314 | | 1 Other Income | -120,000 | -120,000 | 0 |
| -111,314 | | Net Expenditure | -120,000 | -120,000 | 0 |
| Key Variances from Original Budget 2020/21 to Original Budget 2021/22 | | | | | |
| | FH03 | Registration of Electors | | | |
| 71,448 | | 1 Employees | 53,000 | 53,000 | 0 |
| 18,852 | | 2 Supplies & Services | 28,770 | 28,920 | 150 |
| 90,300 | | Gross Expenditure | 81,770 | 81,920 | 150 |
| -1,578 | | 3 Other Income | -1,500 | -1,500 | 0 |
| 88,722 | | Net Expenditure | 80,270 | 80,420 | 150 |
| Key Variances from Original Budget 2020/21 to Original Budget 2021/22 | | | | | |

| | | | | |
|----------------|--------------------------------|---------------|---------------|----------|
| FH04 | Conducting Elections | | | |
| 1 | 1 Employees | 0 | 0 | 0 |
| 128 | 2 Premises-Related Expenditure | 0 | 0 | 0 |
| 164,341 | 3 Supplies & Services | 48,000 | 48,000 | 0 |
| <u>164,469</u> | Net Expenditure | <u>48,000</u> | <u>48,000</u> | <u>0</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

Administration

| 2019/20 Actual £ | | 2020/21 Original Budget £ | 2021/22 Original Budget £ | Variances £ |
|------------------------|---------------------------------|------------------------------------|------------------------------------|----------------|
| | GA03 Client Side Unit | | | |
| 72,374 | 1 Employees | 76,060 | 81,610 | 5,550 |
| 126 | 2 Transport-Related Expenditure | 610 | 610 | 0 |
| 1,393 | 3 Supplies & Services | 3,960 | 3,670 | -290 |
| 1,210 | 4 Third Party Payments | 2,460 | 0 | -2,460 |
| 75,103 | Gross Expenditure | 83,090 | 85,890 | 2,800 |
| -20 | 5 Other Income | 0 | 0 | 0 |
| 75,083 | Net Expenditure | 83,090 | 85,890 | 2,800 |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | |
|---|-------|
| 1 Employee Costs including Increments and Pension | 5,550 |
|---|-------|

| | | | | |
|---------|---------------------------------|---------|---------|--------|
| | GA10 Procurement | | | |
| 107,956 | 1 Employees | 101,830 | 110,460 | 8,630 |
| 367 | 2 Transport-Related Expenditure | 150 | 200 | 50 |
| 3,549 | 3 Supplies & Services | 3,590 | 3,980 | 390 |
| 2,450 | 4 Third Party Payments | 2,460 | 0 | -2,460 |
| 114,322 | Gross Expenditure | 108,030 | 114,640 | 6,610 |
| -14,036 | 5 Other Income | -14,040 | -14,040 | 0 |
| 100,287 | Net Expenditure | 93,990 | 100,600 | 6,610 |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | |
|--|---------|
| 1 Restructure of Establishment incl. Transformation (GA09) | -37,400 |
| 1 Restructure of Establishment incl. Transformation | 42,000 |

| | | | | |
|-------|-----------------------------------|-------|-------|---|
| | GA11 Centralised Equipment | | | |
| 2,138 | 1 Supplies & Services | 2,000 | 2,000 | 0 |
| 2,138 | Net Expenditure | 2,000 | 2,000 | 0 |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | | | | |
|-------|--|-------|-------|---|
| | GA24 Corporate Consumables - Floors 1 & 2 | | | |
| 6,318 | 1 Supplies & Services | 3,500 | 3,500 | 0 |
| 6,318 | Net Expenditure | 3,500 | 3,500 | 0 |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | | | | |
|---------|---------------------------------|---------|---------|--------|
| | GL00 Legal Services | | | |
| 208,273 | 1 Employees | 256,240 | 278,650 | 22,410 |
| 1,510 | 2 Transport-Related Expenditure | 2,000 | 2,000 | 0 |
| 48,793 | 3 Supplies & Services | 51,000 | 41,980 | -9,020 |
| 6,120 | 4 Third Party Payments | 5,900 | 0 | -5,900 |
| 264,696 | Gross Expenditure | 315,140 | 322,630 | 7,490 |
| -46,171 | 5 Other Income | -42,800 | -50,230 | -7,430 |
| 218,525 | Net Expenditure | 272,340 | 272,400 | 60 |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | |
|---|--------|
| 1 Employee Costs including Increments and Pension | 22,410 |
| 3 Approved Budget Strategy Savings | -8,500 |
| 4 Change in Outsourced Contract Recharges | -5,900 |
| 5 Recharge from Otterpool LLP | -2,530 |
| 5 Recharge from Oportunitas | -4,600 |

| | | | | |
|----------------|---|----------------|----------------|--------------|
| GL41 | Asst Director for Governance and Law | | | |
| 109,194 | 1 Employees | 120,920 | 131,560 | 10,640 |
| 30 | 2 Transport-Related Expenditure | 500 | 500 | 0 |
| 2,253 | 3 Supplies & Services | 2,150 | 1,870 | -280 |
| 1,210 | 4 Third Party Payments | 1,230 | 0 | -1,230 |
| <u>112,687</u> | Net Expenditure | <u>124,800</u> | <u>133,930</u> | <u>9,130</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | |
|---|--------|
| 1 Employee Costs including Increments and Pension | 10,640 |
|---|--------|

| | | | | |
|----------------|--|----------------|----------------|---------------|
| GL51 | Democratic Services & Elections | | | |
| 177,803 | 1 Employees | 101,930 | 197,030 | 95,100 |
| 752 | 2 Transport-Related Expenditure | 780 | 1,250 | 470 |
| 11,905 | 3 Supplies & Services | 4,760 | 4,970 | 210 |
| 3,670 | 4 Third Party Payments | 3,690 | 0 | -3,690 |
| <u>194,130</u> | Net Expenditure | <u>111,160</u> | <u>203,250</u> | <u>92,090</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | |
|---|--------|
| 1 Restructure of Establishment incl. Transformation (GL52 & GL53) | 89,760 |
| 1 Employee Costs including Increments and Pension | 8,450 |

| | | | | |
|---------------|---------------------------------|----------------|----------|-----------------|
| GL52 | Committee Services | | | |
| 73,781 | 1 Employees | 116,770 | 0 | -116,770 |
| 286 | 2 Transport-Related Expenditure | 400 | 0 | -400 |
| 4,757 | 3 Supplies & Services | 4,600 | 0 | -4,600 |
| 2,440 | 4 Third Party Payments | 3,690 | 0 | -3,690 |
| <u>81,263</u> | Net Expenditure | <u>125,460</u> | <u>0</u> | <u>-125,460</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | |
|---|----------|
| 1-4 Restructure of Establishment incl. Transformation (GA09 & GL51) | -125,460 |
|---|----------|

| | | | | |
|---------------|---------------------------------------|---------------|----------|----------------|
| GL53 | FOI & Info Governance Team | | | |
| 57,627 | 1 Employees | 81,670 | 0 | -81,670 |
| 0 | 2 Transport-Related Expenditure | 500 | 0 | -500 |
| 2,024 | 3 Supplies & Services | 1,710 | 0 | -1,710 |
| 2,440 | 4 Third Party Payments | 3,940 | 0 | -3,940 |
| <u>62,091</u> | Net Expenditure | <u>87,820</u> | <u>0</u> | <u>-87,820</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | |
|---|---------|
| 1-4 Restructure of Establishment incl. Transformation (GA09 & GL51) | -87,820 |
|---|---------|

| | | | | |
|---------------|------------------------|----------|----------|----------|
| GM14 | Waste Contract | | | |
| 28,989 | 1 Supplies & Services | 0 | 0 | 0 |
| <u>28,989</u> | Net Expenditure | <u>0</u> | <u>0</u> | <u>0</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | | | | |
|----------------|----------------------------------|----------------|----------------|--------------|
| GM34 | Waste Contract Management | | | |
| 141,963 | 1 Employees | 148,560 | 159,190 | 10,630 |
| 5,045 | 2 Transport-Related Expenditure | 3,200 | 3,200 | 0 |
| 5,321 | 3 Supplies & Services | 7,530 | 6,900 | -630 |
| 64,890 | 4 Third Party Payments | 49,920 | 45,000 | -4,920 |
| <u>217,218</u> | Net Expenditure | <u>209,210</u> | <u>214,290</u> | <u>5,080</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22

| | |
|---|--------|
| 1 Employee Costs including Increments and Pension | 10,630 |
|---|--------|

| | | | | |
|----------------|---------------------------------|----------------|----------------|---------------|
| GM37 | Communications | | | |
| 231,004 | 1 Employees | 204,850 | 210,380 | 5,530 |
| 197 | 2 Transport-Related Expenditure | 200 | 200 | 0 |
| 87,569 | 3 Supplies & Services | 34,850 | 34,070 | -780 |
| 6,120 | 4 Third Party Payments | 7,380 | 0 | -7,380 |
| <u>324,890</u> | Gross Expenditure | <u>247,280</u> | <u>244,650</u> | <u>-2,630</u> |
| -10,395 | 5 Other Income | -10,490 | -10,490 | 0 |
| <u>314,496</u> | Net Expenditure | <u>236,790</u> | <u>234,160</u> | <u>-2,630</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2020/21

| | |
|--|---------|
| 1 Introduction of new Housing Structure | 20,320 |
| 1 Restructure of Establishment incl. Transformation (GA22) | -11,930 |
| 1 Employee Costs including Increments and Pension | 8,300 |
| 4 Change in Outsourced Contract Recharges | -7,380 |

| | | <u>Holding</u> | | |
|---------------|---|----------------|---------------|------------|
| 2019/20 | | 2020/21 | 2021/22 | |
| Actual | | Original | Original | |
| £ | | Budget | Budget | Variances |
| | | £ | £ | £ |
| GX02 | Civic Centre - Cleaning Contract | | | |
| 34,399 | 1 Premises-Related Expenditure | 39,290 | 39,750 | 460 |
| 9,239 | 2 Supplies & Services | 7,400 | 7,400 | 0 |
| <u>43,638</u> | Net Expenditure | <u>46,690</u> | <u>47,150</u> | <u>460</u> |

Key Variances from Original Budget 2020/21 to Original Budget 2021/22